

CHRISTIAN VOICE SCHOOL OF MINISTRY



STUDENT HANDBOOK CHRISTIAN LIFE EDUCATORS NETWORK

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From the Team

We are so excited that you have joined us for your biblical training and academic needs. You will have access to the premier training and equipping available today!

This handbook has been prepared to help you fulfill your God-given purpose and destiny, both in and outside the church. It will also define a variety of training programs available to you.

Our goal is to provide the finest curriculum and the best support possible. We are fully dedicated to this goal and are available to assist you in reaching your educational objectives. We are excited about the possibilities ahead! May God bless you as you seek to obey the Great Commission by discipling and teaching God's Word.

Our Team:

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Accreditation and Association

Our school is a member of the Christian Life Educators Network (CLEN) and partner of Christian Life School of Theology Global (CLST Global). CLEN is a global network of independent Bible schools, faculty and students partnered with CLST Global and headquartered in Columbus, Georgia, USA.

CLST Global has met the requirements for exemption from applicable Georgia law as a religious institution under the provision of the Post-Secondary Educational Authorization Act, Georgia Code 20-3-100 et seq. Thus, CLST Global in partnership with our school awards a variety of ministry certificates, diplomas and degrees ranging from an Associate of Theology through a Doctor of Theology.

Our school's partnership with CLST Global affords you, the student, a peace of mind and confidence in our academic integrity and reputation for providing the best possible online education with the most affordable price. Why? CLST Global is a member of the International Association of Bible Colleges and Seminaries (IABCS). The IABCS is a standards-based certification association registered as an accreditation body. The IABCS provides certification that CLST Global adheres to standardized operating requirements in keeping with, and acceptable to, other institutions of higher education. Membership allows CLST Global and our school to maintain evangelical integrity, while operating according to the highest academic standards. You can view additional information about IABCS at <http://iabcs.org/index.html>.

CLST Global is a member of the Academic Council for Educational Accountability (formerly known as the Apostolic Council for Educational Accountability). ACEA was founded by Dr. C. Peter Wagner (a member of the CLST Global faculty) to provide academic credibility through accountability and association. ACEA is a network of Christian education and Christian training programs and schools. Information about ACEA is available at <http://www.acea-schools.org/index.html>.

CLST Global is a member of the Association of Christian Schools International (ACSI) and is approved by ACSI to issue Continuing Education Units (CEU) to you the student. This means that your courses are recognized by many Christian schools for meeting their teachers' continuing education requirements. ACSI is the largest provider of programs and services to Christian schools in the world and serves thousands of pre-schools, elementary, and secondary institutions. Contact your local school district for applicable guidelines. More information about ACSI can be obtained from their website: <http://acsi.org>.

CLST Global is also a member of the Association of Christian Distance Education (ACCESS). The mission of ACCESS is to provide leadership in the field of Christian distance education. <http://accessed.org>.

If you would like to know more about the CLEN network of schools and our school's relationship to them, you can contact school administration with any questions you might have.

Transferability of Coursework

Existing and potential students often ask about our accreditation. What they often mean, however, is whether or not completion units are transferable. There is a difference with an entity that abides by a set of standards: i.e. accreditation, and the question relating to transferability of completed course work.

Students from CLEN affiliated schools like ours have successfully transferred completion units to many schools around the country, either by means of an assessment of prior learning or a specific articulation agreement. Every transfer, however, is at the full discretion of the receiving school. They decide if and how completion units will contribute to the goal(s) of their program. It is important to remember that our completion units represent theological training and ministerial preparation. Christian universities often have a required “Bible core” for all majors. Your completion units may transfer into that “core.”

If you are thinking of possibly transferring your credit units to a Christian university anytime in the future, we advise you to follow recommended degree plans. The classes were carefully selected to give you much more freedom in transferability.

Biblical Foundations Statement

We believe that the Bible is God's Word. It is accurate, authoritative and applicable to our every-day lives.

We believe in one eternal God who is the Creator of all things. He exists in three Persons: God the Father, God the Son and God the Holy Spirit. He is totally loving and completely holy.

We believe that the Lord Jesus Christ as both God and man is the only One who can reconcile us to God. He lived a sinless and exemplary life, died on the cross in our place, and rose again to prove His victory and empower us for life.

We believe that in order to receive forgiveness and the "new birth" we must repent of our sins, believe in the Lord Jesus Christ, and submit to His will for our lives.

We believe that in order to live the holy and fruitful lives that God intends for us, we need to be baptized in water and be filled with the power of the Holy Spirit. The Holy Spirit enables us to use spiritual gifts.

We believe that God has individually equipped us so that we can successfully achieve His purpose for our lives which is to worship God, fulfill our role in the Church and serve the community in which we live.

We believe that God wants to heal and transform us so that we can live healthy and prosperous lives in order to help others more effectively.

We believe that our eternal destination of either Heaven or hell is determined by our response to the Lord Jesus Christ.

We believe that the Lord Jesus Christ is coming back again as He promised.

Standards of Conduct

Our school is part of a larger network of Christian schools around the world called the Christian Life Educators Network (CLEN). This is a community of Christian believers who confess and follow Jesus Christ as Lord and Savior. The community is expected to uphold the Word of God and apply biblical standards of morality and integrity in life. Faculty, students and member schools are expected, therefore, to conduct themselves in a manner in keeping with Christian decorum and testimony. This involves embracing attitudes and actions the Bible identifies as virtuous and avoiding attitudes and actions the Bible identifies as sinful. They must abide by all published policies and regulations prescribed by the institution. They must also abide by applicable local, state, and federal laws.

Evaluation of Prior Learning

Active students who have completed courses in educational venues other than a CLEN member school and/or have previous ministerial experience may receive recognition for their work. This requires the submission of transcripts, certificates, diplomas and/or a ministerial résumé with their "request for evaluation of prior learning" form for evaluation. The completion units awarded through this procedure are used to help determine the level of placement of the student.

Evaluation of Prior Learning General Guidelines

- Individuals must be active students before requesting an evaluation of work for which they hope to receive recognition.
- Units awarded are officially applied to a student's transcript only upon completion of the residency requirement of five courses (15 units) and payment of applicable fees.
- Students are responsible to gather all transcripts, resumes, certificates, diplomas, etc., for submission.
- Students may request an additional Evaluation of Prior Learning before beginning a new degree program.

Evaluation of Accredited Non-Theological College Courses

Students having earned college credit or degrees from accredited institutions in fields other than theology may receive up to sixty (60) units for this work. This placement is determined by the evaluation of transcripts submitted by the requesting student. Courses must have a GPA of 2.0 or more (C). Grades of D or below will not be accepted. There is no charge for these units.

Evaluation of Accredited Theological College Courses

Students having earned college credit in theology courses from accredited institutions may receive full or partial recognition for their work. This placement is determined by the evaluation of transcripts submitted by the requesting student. Courses must have a GPA of 2.0 (C) or higher. Grades of D or below will not be accepted. There is no charge for these units.

Non-accredited Non-Theological Studies

Units are not awarded for this work.

Non-accredited Theological Studies

Students will attach a transcript for each school or class attended. The successful completion of courses will be counted toward Advance Standing. A fee/unit will be charged.

Evaluation of Ministerial Experience

Ministerial experience completion units may be awarded to applicants, especially licensed and ordained ministers. Ministerial experience is recognized up to a maximum award of sixty (60) units for full-time ordained ministers and licensed ministers and thirty (30) units for lay leaders. Evaluation requests must specify whether ministerial work is full-time or part-time. Copies of licenses and/or ordination certificates must be submitted. A fee/unit will be charged.

Student Placement

Units awarded as Advanced Standing help place the student in an advanced level of his/her program of study. Awarded units will not be applied until all applicable fees are paid, and the student completes 15 units of course work to establish residency. From this point, the student works forward to the next higher level of study. If a degree point has been reached or passed, the student may apply for the award of the next appropriate degree.

Student Registration

To be enrolled as a student, a person should have at least the equivalent of a high school education or have demonstrated their ability to complete and benefit from our courses.

Authorized Site and Use License

Every course includes a license defining its authorized use. Use of the course materials implies agreement with the terms of the license.

Tuition & Fees

Tuition rates are intentionally affordable to allow students to achieve a quality education to pursue their dreams. Some courses require the purchase of a textbook from a third-party. If you have questions regarding this, please contact your Administrator or Dean.

Student Records

An unofficial record will be kept in the student profile. The CLST Global Office will maintain official records and transcripts for students.

Certificate, Diploma and Degree Application Fees

When you have completed your program of study, please complete the appropriate application form to initiate the transcript evaluation.

Application Amount

Certificate of Ministry	\$50.00
Diploma of Theology	\$75.00
Associate of Theology	\$100.00
Bachelor of Theology	\$125.00
Master of Theology	\$150.00
Master of Sacred Studies	\$175.00
Doctor of Sacred Studies	\$225.00
Doctor of Theology	\$225.00

Transcript Requests

If a student requires an Official Transcript or an unofficial Course Record of his/her studies from CLST Global, the student must submit a Transcript Request Form to CLST Global. Forms must be accompanied by appropriate fees for each copy of the transcript requested. Requests will usually be processed within 10-15 business days. To ensure privacy of student information, the request must be in writing and be signed by the student.

Examination Policies and Procedures

Generally, course examinations consist of objective questions. All examination answers are marked on a ParSCORE™ form. These are available for purchase through CLEN. Course exams may also be taken online.

All questions on the examination are taken from the lectures, textbook, syllabus/study guide, and referenced Scriptures. The examinations are “open-book,” students may refer to course materials. Students may also prepare for an exam as a study group. *However, students may not work together on examinations. Each student must take the examination independently of help from others.* If a local Dean concludes that students collaborated on the completion of an exam, a grade of “F” for that course must be given.

Taking Examinations

Examination booklets and score sheets are given to graded students at the conclusion of the lectures. These are taken home, completed by the student, and returned to the local school. The examination questions and the booklets containing them are the property of CLEN and must be returned to the Office at the conclusion of each course.

It is critical that all portions of the score sheet be completed properly and that all instructions on the ParSCORE™ form are followed exactly. Score sheets cannot be graded without the proper I.D. Number and name. Students must use a #2 pencil for all entries on the form. If an exam is taken online, scoring is automatic and immediate.

Reviewing Examinations

Students and Deans should review and photocopy each score sheet before sending it to CLEN for grading. This helps protect the student from having to retake an examination should the score sheet be lost or damaged during shipment. Frayed, torn, or stained forms must be replaced. Examinations that cannot be graded will be returned to the student/school for appropriate action.

Time Limitations

Students attending local CLEN schools have up to 14 days from the last day of class to complete the examinations and return them, along with completed ParSCORE™ forms, to the leadership of the local school. These are then packaged and sent to the CLEN Grading Office no later than 20 days following the last day of class.

The Dean of the CLEN member school may grant short extensions for those students who have experienced emergencies during the period the course is being conducted. All materials listed above must be received at the CLEN Office within 20 days following the last day of class. Extensions granted may not exceed 30 days following the last day of class. If more than 10 days is needed to complete a course for an individual student, the Extension Request Form can be submitted before the last scheduled day of the course. A Course Extension Fee will be charged.

The CLEN Grading Office must approve all additional extensions. If exams are sent from a CLEN school to the CLEN office after the 20-day deadline, a Late Fee will be charged.

Distance Education students in CLEN member schools have 45 days from the date the course is shipped from the CLEN office or access to the online course site is given to complete the course, including the examination. For emergency situations only, students may apply for an extension through the CLEN Grading Office.

Examination Copies

It is recommended the local school keep one copy of each examination for reference purposes. These copies are for the exclusive use of the local school officials and must not be distributed to students. A copy should also be made of each score sheet submitted for grading to assist with any appeals or in case the original forms are lost or destroyed during shipment to CLEN.

Taking Online Exams

When taking an exam online, each question will be submitted. If you need to stop the examination before it is complete, you may log out. The test will resume on the first unanswered question. (This is true of the full site, not the app) If you fail the exam, you may retake the assessment one time.

Academic Appeal

Students have the right of academic appeal if they wish to dispute an examination grade. If a changed answer will result in a changed grade, appeals will be responded to as promptly as possible, but sometimes may require extensive research into course materials or contact with the instructor to obtain information.

Appeals must be submitted within 10 days following the date the grade report was published. The appeal must also identify the course number and title, and the name, address, and phone number of the school official to contact regarding the appeal. The appeal must explain, with references to course materials, why the student's original answer is correct. The student must provide specific references to course materials and state why he or she believes the material supports his or her answer.

Student Grades

Grading Scale

Letter grades as well as numerical grades are issued to students completing course requirements and are reflected on grade reports. Only letter grades are posted to official records. Letter grades are used to compute grade point averages. Grades and grade points are based on the following official grading scale.

Numerical Grade	Letter Grade	Grade Point
90-100	A	4.0
80-89	B	3.0
70-79	C	2.0
60-69	D	1.0
0-59	F	0.0

Grade Point Average

A specific grade point average (GPA) must be maintained to earn a degree. Grade point averages are computed by adding the grade points for each grade and dividing the result by the total number of courses taken.

Continuing Education Units

A Continuing Education Unit (CEU) in higher education is awarded for 10 hours of instruction from a qualified faculty in a class that teaches specific skills. CEUs are the primary means for fulfilling “professional development” requirements. CLEN schools are already meeting those requirements in a variety of organizations.

Our school, through partnership with CLST Global, offers a variety of classes that qualify for a CEU Certificate (as well as counting toward a degree if taken as a graded student). These courses are indicated in the Course Catalog.

In addition, you may be awarded professional development Continuing Education Units (CEU) by the Association of Christian Schools International (ACSI) as fulfillment for the professional development requirements of faculty and staff in ACSI member schools.

CEU students will receive a Certificate after submitting an application. Graded students are eligible for a CEU Certificate at no additional charge.

The request for a CEU Certificate will include the student’s name and ID number, as well as the course number and title of the course for which the CEU is/are being requested. The CLST Global Office will verify the qualifications of the student and will provide the appropriate certificates.

Graduation/Commencement Policies and Procedures

Christian Life School of Theology Global hosts an annual graduation ceremony in which all graduating students may participate. The Commencement Exercises will be held annually. (Your school may also host its own ceremonies. Please contact your Administrator or Dean for more information.)

Requesting Degrees

Students requesting a degree must have received the required units at the time the graduation request is made. Examinations must be graded, grades posted, and grade reports received. Students requesting a degree must also have achieved the required grade point average (GPA) of 2.0 or “C” to receive the certificate, diploma of theology, associate of theology, or the Bachelor of Theology. At the graduate level, a GPA of 3.0 or “B” is required to earn all other degrees. After all record checks are completed and all monies have been paid in full, the degree order will be placed.

Five requirements must be satisfied before a degree is issued:

- 1)The Degree Application Form is in order.
- 2)The residency requirement is fulfilled.
- 3)The unit completion requirement for each degree is met.
- 4)The grade point average (GPA) must be achieved.
- 5)The balancing requirement must be fulfilled. To meet this requirement, students must pass at least one course in each of the six divisions of study to earn the Bachelor of Theology degree.

Outside of this balancing requirement, the student can specialize or customize their degree program as meets the needs of their calling and/or the requirements set forth by their ministry network.

The date on the degree will be the date of issue from CLST Global, or the date of the graduation at the Commencement. If the student does not participate in the graduation and later requests a diploma or degree, it will be dated on the date of issue from CLST Global.

Graduation Regalia and Class Rings

Graduates participating in a CLST Global Commencement exercise will wear appropriate graduation regalia. Graduates holding a CLST Global degree are entitled to wear the distinctive class ring that symbolizes achievement and excellence in education. Students must have earned a Bachelor of Theology degree or higher to qualify for a class ring. Graduates should order regalia or class rings through Jostens (please contact the CLST Global office for the details). Please note that no ring order will be processed by Jostens without verification of academic standing.

Programs of Study

These programs of study include various certificates, diplomas and degrees, all of which are awarded after accumulating course completion units. Successful completion of each course is worth three Completion Units. CLST Global in association with our school awards the following certificates, diploma and degrees. Bachelor of Theology and above requires at least one course from each of the six course divisions

Programs of Study	Designation	Unit Requirement	GPA Requirement
Certificates of Ministry	Various	15 Units	2.0
Diploma of Theology	Dip.Th.	30 Units	2.0
Associate of Theology	A.Th.	60 Units	2.0
Bachelor of Theology	B.Th	126 Units	2.0
Master of Theology	M.Th.	171 Units	3.0
Master of Sacred Studies	M.S.S.	216 Units	3.0
Doctor of Sacred Studies	D.S.S.	261 Units	3.0
Doctor of Theology	D.Th.	300 Units	3.0

Certificate Programs

Our Certificate Program bundles courses into specialized areas of ministry. This enables students to focus their studies, thereby receiving specialized training and equipping for practical ministry. Certificates of Ministry are earned by successfully completing the five courses listed within each particular area of study.

1. Students may take as many certificate tracks during their course of study as desired to equip themselves with specialized training for practical ministry.
2. Courses taken toward the completion of a certificate will also apply toward earning a degree. Successful completion of a second certificate will also qualify a student to apply for the Diploma of Theology, etc.
3. For selected courses in the Certificate Program to qualify toward the appropriate certificate, each student must complete all coursework and successfully complete the examination. He or she must receive a passing grade on each course and maintain a grade point average (GPA) of 2.0 or higher.
4. Upon completion of the five courses in a certificate program, a Certificate Application Form must be submitted. Please follow the instructions provided on the form.

Certificates of Ministry offer concentrated study in the following areas:

<p>Certificate of Ministry in Biblical Studies BT505 Introduction to Biblical Studies OT115 Survey of the Old Testament I OT120 Survey of the Old Testament II NT115 Survey of the New Testament I NT120 Survey of the New Testament II</p>	<p>Certificate of Ministry in New Testament Studies NT115 Survey of the New Testament I NT120 Survey of the New Testament II NT511 New Testament Theology NT560 Paul: The Man NT510 Peter: The Man and His Ministry</p>
<p>Certificate of Ministry in the Gospels & Acts NT113 The Beatitudes NT531 Synoptic Gospels I NT532 Synoptic Gospels II NT555 The Book of Acts NT636 The Lord’s Prayer</p>	<p>Certificate of Ministry in the Pauline Epistles NT124 The Book of Galatians NT211 Romans I NT313 The Book of Ephesians NT421 The Pastoral Letters NT561 Paul: His Letters</p>
<p>Cert. of Min. in the General Epistles & Revelation NT225 The Book of Hebrews NT525 The Letters of John NT626 Studies in the Book of James NT670 The Book of Jude NT840 The Seven Churches of Asia</p>	<p>Certificate of Ministry in Old Testament Studies OT115 Survey of the Old Testament I OT120 Survey of the Old Testament II OT401 The Bible As a Whole OT525 Old Testament Theology OT350 The Minor Prophets</p>
<p>Certificate of Ministry in the Pentateuch OT314 The Ten Commandments OT410 The Tabernacle of Moses OT660 Genesis and the Grace of God OT670 The Pentateuch I OT675 The Pentateuch II</p>	<p>Certificate of Ministry in Old Testament History OT113 The Book of Esther OT250 Training for Reigning I OT414 The Book of Nehemiah OT450 Training for Reigning II OT561 The Book of Joshua</p>
<p>Certificate of Ministry in Old Testament Poetry OT542 The Book of Proverbs OT527 Psalms: A Hebrew History OT529 The Twenty-Third Psalm OT570 Song of Solomon I OT611 Pearls of Wisdom from the Proverbs</p>	<p>Certificate of Ministry in Old Testament Prophecy OT350 The Minor Prophets OT399 The Book of Isaiah OT519 Major Prophets OT520 The Book of Ezekiel OT645 The Anointing: It’s Nature and How to Receive It</p>
<p>Certificate of Ministry in Biblical Languages NT516 Biblical Languages: Greek I: Lexical Greek NT517 Biblical Languages: Greek II: New Test. Exegesis OT638 Biblical Languages: Hebrew I: Lexical Hebrew OT641 Biblical Languages: Hebrew II: Lexical Hebrew II</p>	<p>Certificate of Ministry in Theological Foundations BT105 Back to Basics BT440 God’s Eternal Plan BT510 Laying the Foundation BT571 A New Testament Study of Grace BT726 Biblical Theology of the Kingdom</p>

<p>Certificate of Ministry in Systematic Theology BT108 Theology: The Nature, Essence and Attributes of God BT321 Christology BT502 Systematic Theology I BT625 Eschatology I BT945 Ecclesiology II</p>	<p>Certificate of Ministry in Worldview Studies BT355 Christian Ethics BT425 Apologetics BT602 Historical Christianity and Other Worldviews BT725 Philosophy I BT901 Introduction to Christian Evidences</p>
<p>Certificate of Ministry in Church History HT445 History of Christianity in America I HT510 The History of the Early Church HT530 Our Full-Gospel Heritage HT630 Heresy and the Development of Christian Doctrine HT720 The Apostles' Creed</p>	<p>Certificate of Ministry in Discipleship and Spiritual Formation PT120 Christian Life and Witness II PT510 First Corinthians 13: The Love Chapter PT500 A Theology of Success PT545 Biblical Discipleship PT580 The Theology of Spiritual Development</p>
<p>Certificate of Ministry in the Spirit-Filled Life BT805 Holy Spirit I PT330 God's Manifest Presence PT335 Experiencing and Encountering the Holy Spirit PT446 God Hedge: The Fruit of the Spirit HT680 The Glory of God</p>	<p>Certificate of Ministry in Advanced Discipleship and Spiritual Formation PT341 Crucified Life PT513 Preparation for Restoration PT517 Character Determines Destiny PT585 A Theology of Purpose PT707 Disciples Indeed</p>
<p>Certificate of Ministry in Biblical Counseling CC150 Introduction to Biblical Counseling CC176 Foundations of Christian Counseling CC511 Interpersonal Relationships and Personality Patterns CC520 Resolving Conflict and Anger God's Way CC960 Journey Toward Wholeness</p>	<p>Certificate of Ministry in Advanced Biblical Counseling PT251 You Can Be Emotionally Healed CC303 The Road to Restoration PT663 Healing the Wounded Heart CC510 Experiencing the Father's Embrace PT661 No Longer a Victim</p>
<p>Certificate of Ministry in Marriage & Family Studies CC310 A Study of Christian Marriage and Child-Training CC451 Portrait of Christian Marriage and Family CC525 Biblical Building Blocks for Marriage and Family CC555 Godly Foundations for Parenting CC660 You Can Have a Happy Family</p>	<p>Certificate of Ministry in Pastoral Ministry PT519 The Bible and Hospitality PT535 Practical Ministry Principles PT595 The Emerging Missional Church PT690 Relational Teambuilding PT727 Building Churches That Last</p>
<p>Certificate of Ministry in Preaching & Teaching BT451 Developing Sound Hermeneutics PT201 Preaching PT340 Dynamics of Effective Communication PT501 Expository Preaching PT590 Teaching: A Biblical Perspective</p>	<p>Certificate of Ministry in Prayer & Intercession BT225 Prayer: Its Power and Purpose BT623 How to Pray the Father's Heart PT125 The Praying Church PT623 Prayer in Another Dimension PT816 How to Hear the Voice of God</p>

<p>Certificate of Ministry in Worship Ministry BT545 A Theology of Worship OT214 Davidic Worship: Tabernacle of David PT508 The Priority of Praise and Worship PT540 A Study of Biblical Worship PT605 The Philosophy of Worship</p>	<p>Certificate of Ministry in Evangelism & Missions PT301 Equipping for Evangelism PT403 The Theology of Relationships PT415 New Strategies for Evangelism PT502 Theology of Missions PT643 Reaching a Postmodern World</p>
<p>Certificate of Ministry in Healing Ministry PT251 You Can Be Emotionally Healed PT521 Advanced Deliverance I PT551 Divine Health and Healing Principles PT663 Healing the Wounded Heart PT668 Restoring the Foundations I</p>	<p>Certificate of Ministry in Spiritual Warfare PT526 The Believer’s Authority PT606 The Theology of Spiritual Authority PT616 Spiritual Warfare PT640 Freer Than You Ever Dreamed PT641 Spiritual Deception: A Biblical Study</p>
<p>Certificate of Ministry in Leadership Studies PT136 Leaders Under Construction PT235 A Biblical Understanding of Leadership PT322 Leadership Principles VII PT350 Courage to Lead PT511 21 Irrefutable Laws of Leadership</p>	<p>Certificate of Ministry in Apostolic Ministry PT213 Spiritual Fathering PT528 Apostolic Ministry PT587 Contemporary Christian Issues PT645 The Apostle and the Church PT685 Leadership Principles III</p>
<p>Certificate of Min. in Advanced Leadership Studies PT255 Leadership Principles I PT420 Strengthening Leaders PT555 Leadership Principles II PT675 Cultivating Kingdom Champions PT705 Leadership Principles V</p>	<p>Certificate of Ministry in Marketplace Ministry PT507 Seven Basic Biblical Principles for Success in the Marketplace PT597 Financial Wisdom to Create True Wealth PT633 God’s Systems on Success PT667 Kingdom Business Leadership I PT687 Kingdom Business Leadership II</p>

Associate of Theology

Suggested Degree Program (60 Units)

Course No.	Course Name	Instructor	Units
Suggested Core Curriculum			
BT305	Creation: Our Foundation	Grady McMurtry	3
BT321	Christology	Sandra Kennedy	3
CC176	Foundations of Christian Counseling	Leroy Judd	3
CC511	Interpersonal Relationships & Personality Patterns	David Baldwin	3
HT445	History of Christianity in America I	Dr. Stephen Mansfield	3
HT510	The History of the Early Church	Stanley Fleming	3
NT115	New Testament Survey I	Dr. Ronald E. Cottle	3
NT120	New Testament Survey II	Dr. Ronald E. Cottle	3
OT115	Old Testament Survey I	Dr. Charles Gaulden	3
OT120	Old Testament Survey II	Dr. Charles Gaulden	3
PT340	The Dynamics of Effective Communication	Dr. Randal Langley	3
PT511	21 Irrefutable Laws of Leadership	Dr. Randal Langley	3
Electives			
8 courses of your choice			24
Total Units			60

Key:

BT= Biblical Theology

CC= Christian Counseling

HT=Historical Theology

NT= New Testament

OT= Old Testament

PT= Practical Theology

Bachelor of Theology Degree Program Possible Study Concentrations

Students pursuing a standard Bachelor of Theology degree are free to take any courses meeting their need, as long as at least one course is taken from each Course Division. The following course schedules are provided as prescribed degree programs for a specific concentration to be awarded. Master of Theology and above programs are at the discretion of each student.

- Biblical Theology Concentration
- Christian Counseling Concentration
- Historical Theology Concentration
- New Testament Concentration
- Old Testament Concentration
- Practical Theology Concentration
- Christian Worldview Concentration
- Discipleship & Spiritual Formation Concentration
- Leadership Concentration
- Marriage & Family Concentration
- Evangelism & Missions Concentration
- Healing Ministry Concentration

Bachelor of Theology

Degree Program (126 Units)

Biblical Theology Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
BT105	Back to Basics	Dr. Judson Cornwall	3
BT510	Laying the Foundation	Dr. James Beall	3
BT108	Theology: The Nature, Essence, & Attributes of God	Dr. Mike Chapman	3
BT451	Developing Sound Hermeneutics	Dr. Ian Bond	3
BT502	Systematic Theology	Dr. John Durden	3
BT505	Introduction to Biblical Studies	Dr. Duane Christensen	3
BT547	Applied Hermeneutics: The Ministry of the Word	Dr. William Suttles	3
BT580	The Trinity	Dr. James Beall	3
BT945	Ecclesiology II	Dr. Larry Pyle	3
BT901	Introduction to Christian Evidences	Dr. Mike Chapman	3
Core Curriculum			
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament Course		3
OT	Old Testament Course		3
PT	Practical Theology Course		3
Electives			
27 courses of your choice			81
Total Units			126

Key:

BT= Biblical Theology

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Bachelor of Theology

Degree Program (126 Units)

Christian Counseling Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
CC150	Introduction to Biblical Counseling	Dr. Mike Chapman	3
CC176	Foundations of Christian Counseling	Rev. Leroy Judd	3
CC511	Interpersonal Relationships & Personality Patterns	Dr. David Baldwin	3
CC520	Resolving Conflict and Anger God's Way	Dr. William Graybill	3
CC560	Godly Communication in Everyday Life	Dr. Michael Sedler	3
CC960	Journey Toward Wholeness	Rev. Don Crossland	3
CC310	A Study of Christian Marriage and Child-Training	Rev. Gary Beasley	3
CC525	Biblical Building Blocks for Marriage and Family	Rev. Scott & Cheryl Scheer	3
CC660	You Can Have a Happy Family	Dr. Morris Sheats	3
CC542	The Theology of Biblical Freedom	Dr. Michael Sedler	3
Core Curriculum			
BT	Biblical Theology course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
PT	Practical Theology course		3
Electives			
27 courses of your choice			81
Total Units			126

Key:

BT= Biblical Theology

NT= New Testament

CC= Christian Counseling

OT= Old Testament

HT=Historical Theology

PT= Practical Theology

Bachelor of Theology

Degree Program (126 Units)

Historical Theology Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
HT445	History of Christianity in America I	Dr. Stephen Mansfield	3
HT510	The History of the Early Church	Dr. Stanley Fleming	3
HT608	The Nature and Dynamics of Revival	Dr. John D. Shiver	3
HT622	History of Christianity in America II	Dr. Stephen Mansfield	3
HT630	Heresy and the Development of Christian Doctrine	Dr. Stephen Crosby	3
HT720	The Apostles' Creed	Dr. Patti Amsden	3
HT436	The Intertestamental Period	Dr. Mike Chapman	3
HT650	Jewish Roots of Christianity	Dr. Ronald E. Cottle	3
HT700	Jewish Background of the New Testament	Dr. Ronald E. Cottle	3
HT900	Graeco-Roman Background of the New Testament	Dr. Ronald E. Cottle	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
NT	New Testament course		3
OT	Old Testament course		3
PT	Practical Theology course		3
Electives			
27 courses of your choice			81
Total Units			126

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Bachelor of Theology

Degree Program (126 Units)

New Testament Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
NT115	Survey of the New Testament I	Dr. Ronald E. Cottle	3
NT120	Survey of the New Testament II	Dr. Ronald E. Cottle	3
NT511	New Testament Theology	Dr. Ian Bond	3
NT531	The Synoptic Gospels I	Dr. Ronald E. Cottle	3
NT532	The Synoptic Gospels II	Dr. Ronald E. Cottle	3
NT555	The Book of Acts: The Spirit & the Mission of the Church	Dr. Jerry W. Horner	3
NT211	Romans I	Dr. Ronald E. Cottle	3
NT422	Romans 2	Dr. Ronald E. Cottle	3
NT225	The Book of Hebrews	Dr. Ian Bond	3
NT525	The Letters of John	Dr. Ian Bond	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
HT	Historical Theology course		3
OT	Old Testament course		3
PT	Practical Theology course		3
Electives			
27 courses of your choice			81
Total Units			126

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Degree Program (126 Units)

Old Testament Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
OT115	Survey of the Old Testament I	Dr. Charles Gaulden	3
OT120	Survey of the Old Testament II	Dr. Charles Gaulden	3
OT525	Old Testament Theology	Dr. Ian Bond	3
OT670	The Pentateuch: Part I	Dr. Duane Christensen	3
OT675	The Pentateuch: Part II	Dr. Duane Christensen	3
OT250	Training for Reigning I	Dr. Ronald E. Cottle	3
OT450	Training for Reigning II	Dr. Ronald E. Cottle	3
OT414	The Book of Nehemiah	Dr. Ronald E. Cottle	3
OT542	The Book of Proverbs	Dr. Charles Gaulden	3
OT520	Major Prophets	Dr. Charles Gaulden	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament course		3
PT	Practical Theology course		3
Electives			
27courses of your choice			81
Total Units			126

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Degree Program (126 Units)

Practical Theology Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
PT116	Christian Life and Witness I	Dr. Dr. Ian Bond	3
PT512	Preparing for Revival	Dr. Larry Asplund	3
PT545	Biblical Discipleship	Rev. Greg Hinnant	3
PT535	Practical Ministry Principles	Dr. Ken Gaub	3
PT589	The Theology of Serving	Dr. David Baldwin	3
PT340	The Dynamics of Effective Communication	Dr. Randal Langley	3
PT605	The Philosophy of Worship	Dr. Judson Cornwall	3
PT301	Equipping for Evangelism	Rev. Gary Beasley	3
PT322	Successful Leadership	Dr. Ronald E. Cottle	3
PT587	Contemporary Christian Issues	Dr. Phillip Byler	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
Electives			
27 courses of your choice			81
Total Units			126

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Christian Worldview Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
BT305	Creation: Our Foundation I	Dr. Grady McMurtry	3
BT355	Christian Ethics	Dr. Mark Rutland	3
BT425	Apologetics	Dr. James Burkett	3
BT602	Historical Christian and Other Worldviews	Dr. Stanley Fleming	3
BT603	World Religions in Christian Perspective	Dr. Stephen Mansfield	3
BT725	Philosophy I	Dr. Ronald E. Cottle	3
BT850	Questions of Faith I: Fact and Faith	Dr. Ian Bond	3
BT901	Introduction to Christian Evidences	Dr. Mike Chapman	3
BT925	Philosophy II	Dr. Ronald E. Cottle	3
HT730	Great Christian Writers of the 20 th Century	Rev. Gary Beasley	3
Core Curriculum			
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
PT	Practical Theology course		3
Electives			
27 courses of your choice			81
Total Units			126

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Discipleship & Spiritual Formation Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
PT335	Experiencing and Encountering the Holy Spirit	Dr. Larry Keefauver	3
PT341	Crucified Life	Dr. Sam Drye	3
PT446	God Hedge: Fruit of the Spirit	Dr. Mike Murray	3
PT510	First Corinthians 13: The Love Chapter	Rev. Gary Beasley	3
PT517	Character Determines Destiny	Dr. Jennie Newbrough	3
PT545	Biblical Discipleship	Rev. Greg Hinnant	3
PT580	The Theology of Spiritual Development	Dr. David Baldwin	3
PT600	Receiving Divine Revelation	Dr. Fuchsia Pickett	3
PT816	How to Hear the Voice of God	Dr. Drew Rouse	3
PT 912	The Forgiving Church	Dr. Sue Curran	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
Electives			
27 courses of your choice			81
Total Units			126

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Degree Program (126 Units)

Leadership Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
PT136	Leaders Under Construction	Dr. Mark Allen	3
PT221	Mystique of Human Leadership	Dr. James Beall	3
PT235	A Biblical Understanding of Leadership	Dr. Ray Shackelford	3
PT255	Leadership Principles I	Dr. Ronald E. Cottle	3
PT322	Successful Leadership	Dr. Ronald E. Cottle	3
PT350	Courage to Lead	Dr. Morris Sheats	3
PT511	The 21 Irrefutable Laws of Leadership	Dr. Randal Langley	3
BT355	Christian Ethics	Dr. Mark Rutland	3
PT675	Cultivating Kingdom Champions	Dr. David Baldwin	3
PT705	Leadership Principles V	Dr. Ronald E. Cottle	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
Electives			
27 courses of your choice			81
Total Units			126

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Bachelor of Theology
 Degree Program (126 Units)
 Marriage & Family Counseling Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
CC310	A Study of Christian Marriage & Child Training	Rev. Gary Beasley	3
CC451	A Portrait of Christian Marriage & Family	Dr. Mike Murray	3
CC511	Interpersonal Relationships & Personality Patterns	Dr. David Baldwin	3
CC520	Resolving Conflict and Anger God's Way	Dr. William Graybill	3
CC525	Biblical Building Blocks for Marriage & Family	Rev. Scott & Cheryl Scheer	3
CC526	Raising a Righteous Generation	Rev. Scott & Cheryl Scheer	3
CC540	Parenting is for Everyone	Dr. Diane McIntosh	3
CC555	Godly Foundations for Parenting	Dr. Larry Keefauver	3
CC560	Godly Communication in Everyday Life	Dr. Michael Sedler	3
CC660	You Can Have a Happy Family	Dr. Morris Sheats	3
Core Curriculum			
BT	Biblical Theology course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
PT	Practical Theology course		3
Electives			
27 courses of your choice			81
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Evangelism & Missions Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
PT301	Equipping for Evangelism	Rev. Gary Beasley	3
PT403	The Theology of Relationships	Dr. Gary Stewart	3
PT415	New Strategies for Evangelism	Dr. Gerald Johnson	3
PT502	Theology of Missions	Dr. David Shibley	3
PT610	A Study of Church Growth	Rev. Gary Beasley	3
PT615	Dynamics of Church Growth	Dr. C. Peter Wagner	3
PT625	Success with People	Dr. Ken Gaub	3
PT643	Reaching a Postmodern World	Dr. Greg Williamson	3
PT750	On Mission for the Kingdom	Rev. Rick Bell	3
NT530	Transformers	Dr. Larry Asplund	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
Electives			
27 courses of your choice			81
Total Units			126

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Healing Ministry Concentration

Course No.	Course Name	Instructor	Units
Concentration Courses (required to achieve this concentration on the degree)			
PT251	You Can Be Emotionally Healed	Dr. Morris Sheats	3
PT551	Divine Health and Healing Principles	Rev. Michael Joyner	3
PT661	No Longer a Victim	Rev. Lynn Lucas	3
PT663	Healing the Wounded Heart	Rev. Jack Frost	3
PT668	Restoring the Foundations I	Dr. Chester & Betsy Kylstra	3
PT669	Restoring the Foundations II	Dr. Chester & Betsy Kylstra	3
PT678	Healing and Restoring the Heart	Rev. Denise Boggs	3
CC303	The Road to Restoration	Rev. Carol Fallaw	3
PT521	Advanced Deliverance I	Dr. Drew Rouse	3
PT721	Advanced Deliverance II	Dr. Drew Rouse	3
Core Curriculum			
BT	Biblical Theology course		3
CC	Christian Counseling course		3
HT	Historical Theology course		3
NT	New Testament course		3
OT	Old Testament course		3
Electives			
27 courses of your choice			81
Total Units			126

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